

SOCIETY OF SAINT VINCENT DE PAUL
National Council of Canada

Committee Terms of Reference

<u>Committee Name:</u>	Young Adult
<u>Type :</u>	Standing
<u>Goals:</u>	To promote the recruitment and development of young adults, 35 years of age or less, within the Society in Canada.
<u>Membership:</u>	- National Council President (ex-officio) - Chairperson is a member of the Executive Committee, and appointed by the National Council President. - A National Young Adult Co-ordinator, appointed by the National Council President for a one-year term. - The Presidents of the Regional Councils nominate their area young adult representatives.
<u>Meetings:</u>	As required, and at the Annual General Assembly
<u>Responsible to:</u>	the Board of Directors
<u>Reporting & Deadlines:</u>	According to tasking, report of activities annually.

Specific Duties, Functions or areas of Responsibility:

- a) Chairperson is responsible for the overall young adult program.
- b) National Young Adult Co-ordinator:
 - to assist Chairperson in the development and co-ordination of program;
 - to promote recruitment of young adults in the Society by the provision of advice and assistance to Councils & Conferences;
 - to prepare training tools and related documentation for use by Conference/Council Presidents;
 - to submit annual activities report;
 - to execute any other tasks as directed by the Executive Committee.

Approval/Review Date: Annual review.

Board of Directors Approval: May 2004

Revised: